

RANIA KADI

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PROFESSIONAL EXPERIENCE

Jan 2025 – Present | English Consultant, World Learning (in collaboration with UNICEF) – Dirasa and Makani Project

- Delivered training workshops to educators, focusing on effective communication, content clarity, and engaging lesson design.
- Supported educators in developing and editing teaching materials for precision and impact.
- Collaborated with team members and project officers to ensure alignment with project objectives.
- Assisted in creating assessment tools and reports with clear messaging and professional tone.

Oct 2024 – Present | English Instructor, Modern University for Business and Science

- Developed and delivered courses emphasizing storytelling, persuasive writing, and clear communication skills.
- Edited student assignments and academic materials, providing detailed feedback on language accuracy and style.
- Incorporated multimedia tools and digital content to increase student engagement and enhance learning experiences.

Mar 2022 – Jan 2025 | English Instructor, American Learning Center

- Delivered CEFR-aligned English classes online and onsite, focusing on effective communication and content clarity.
- Edited and proofread educational materials and assessments to ensure quality and consistency.
- Collaborated on curriculum development with a focus on clear, impactful language.
- Generated creative ideas for social media content, developed educational scripts, and performed voiceover for promotional videos to enhance digital engagement.

Oct 2022 – Nov 2022 | English Instructor and Planner, Save The Children (in partnership with American Learning Center)

- Developed inclusive English curricula and educational materials tailored to diverse learners.
- Edited and adapted teaching content for clarity, cultural relevance, and audience engagement.
- Prepared reports and communication materials with precise language to meet NGO standards.

Jun 2019 – Present | Freelance English Editor and Copywriter

- Edited articles, blog posts, and educational content to enhance clarity, engagement, and brand voice.
- Produced copy for websites, marketing campaigns, and social media tailored to client goals.
- Assisted clients with storytelling, content planning, and script editing to strengthen brand communication

EDUCATION

- Present | Masters 2, Faculty of Letters and Human Sciences | Research in English Language and Literature, Lebanese University – Beirut, Lebanon
- 2022 – 2023 | Masters 1, Faculty of Letters and Human Sciences, Lebanese University – Beirut, Lebanon
- 2022 – 2023 | Teaching Diploma, TEFL, Lebanese University – Beirut, Lebanon
- 2019 – 2022 | Bachelor of Arts, English Language and Literature, Lebanese University – Beirut, Lebanon
- 2019 | Lebanese Baccalaureate, Economics and Sociology, Modern Community School – Chiyah, Lebanon

SKILLS

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| • Language Editing & Proofreading | • Multimedia Scriptwriting | • Cross-Cultural Communication |
| • Storytelling & Creative Writing | • Curriculum Design & Lesson Planning | • Educational Technology Integration (Zoom, Google Classroom, Canva) |
| • Copywriting & Content Development | • Voiceover Support | • Classroom & Project Management |

LANGUAGES

- Arabic (Native) / English (Native) / French (Basic)