

Dr. MAYA KHALIL

Tripoli, Lebanon | mayakhalil.leb@gmail.com | +9613412263 | [LinkedIn](#)

Profile

Highly motivated and experienced Arabic language professor with expertise in Modern Standard Arabic and Levantine dialect. Skilled in curriculum design, online and in-person instruction, and academic coordination. Trilingual (Arabic, English, French) with a strong interest in culture, literature, and cross-cultural education.

Education

PhD in Arabic Literature, First Class Honours – *Saint Joseph University (USJ), Tripoli, Lebanon* | 2018–2021

- Thesis: *The Dilemma of the Fictional Character in the Labyrinths of Burhan Shawi*

MA in Arabic Literature, First Class Honours – *Jinan University, Tripoli, Lebanon* | 2016–2017

- Thesis: *Morphological, Grammatical, Linguistic, and Rhetorical Issues in “The Jurisprudence of Language and the Secret of Arabic”*

BA in Arabic Literature, Upper Second Class Honours – *Lebanese University, Tripoli, Lebanon* | 2014–2015

Professional Experience

Arabic Teacher for Non-Arabic Speakers – *Asrar Arabic Language School, Tripoli* | May 2021–Present

- Developed and taught MSA & Levantine courses (Beginner–Advanced) to students from 15+ nationalities.
- Created original course materials and assessment tools for in-person and online classes.
- Provided student advising, tracked academic progress, and managed class records.

Academic Coordinator (Remote) – *Babbal & Sea Watch Organization, 2024*

- Led Arabic writing programs for non-Arabic speakers.
- Coordinated curriculum and academic content delivery

Arabic Teacher – *University of Tripoli, Tripoli, Lebanon* | Mar 2023–May 2023

- Conducted a 3-month Arabic course for international students.

Academic Coordinator & Professor – *Levantine Institute, Tripoli & Marseille* | Jan 2018–May 2021

- Managed programs for 500+ students and coordinated academic curricula.
- Taught MSA and Levantine Arabic; designed lessons and exams.
- Oversaw departmental meetings and student evaluations.

Arabic Professor – *Sidon Universal College & LAS Institute, Lebanon* | Jan 2016–Dec 2018

- Taught Arabic to students from various disciplines (Nursing, Business, Dentistry).
- Prepared exams, guided students, and participated in academic committees.

TEACHING & RESEARCH INTERESTS

- Arabic linguistics and literature
- Arabic for non-native speakers
- Modern Standard Arabic & Levantine dialect
- Curriculum design and material development

Projects & Publications

- **Abjad Series** – MSA & Lebanese Dialect Books (Beginner–A2): Abjad 1, 2, 3
- *Online Teaching and Wartime Figures*, Al-Manafez Magazine
- *FliptheCoin* – Prague (2020–2022): Cultural exchange project between East and West

Languages

- Arabic: Native
- English & French: Fluent (CIEP B2)

Skills

- Curriculum development & academic coordination
- Online and in-person instruction
- Exam design & student assessment
- Multilingual communication & cultural sensitivity