

# JENNY ELIA

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## EDUCATION

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### AMERICAN UNIVERSITY OF SCIENCES AND TECHNOLOGY

Master's Degree in Bio-analytical Toxicology

Oct 2020-Jan 2024

### LEBANESE MINISTRY OF PUBLIC HEALTH

Official National Work Permit in the Medical Laboratory Field

Mar 2022

### SUSTAINABLE DEVELOPMENT GOALS ACADEMY, EdX ACADEMY

Certificate in Global Public Health

Nov 2019

### NOTRE DAME UNIVERSITY- LOUAIZE

Bachelor of Sciences in Medical Laboratory Technology

Sep 2015-Dec 2018

## PROFESSIONAL EXPERIENCE

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### NOTRE DAME UNIVERSITY- LOUAIZE

Dec 2022 - Present

Medical Laboratory Instructor

- Practical and Theoretical Medical Laboratory courses instructor.
- Supervision and coordination of the clinical training of Medical Laboratory Technology students.
- Plan and organize the training schedule of current students in terms of hospitals, passed courses, students' educational performance, and expected graduation date.
- Prepare courses' material and examination in respect to the preset program learning outcome.
- Lead students through practical activities to strengthen their ability to correctly apply theoretical knowledge in real life.
- Help students develop strong interpretation skills and analytical thinking through real-life abnormal results analysis and research.
- Assess student progress through regular oral, written, and practical assignments and examinations.

### HAYKEL HOSPITAL

August 2020 - Present

Head of Immunology and Special Chemistry Section  
& Polyvalent Laboratory Technologist

- Responsible for the Special Chemistry and Immunology Section with a mastered knowledge in the manipulation and interpretation of both manual and automated ELISA, Immunoblotting, Protein and Hemoglobin Electrophoresis, Immunofixation, Immunophenotyping, and Immuno-Fluorescence.
- Strong polyvalent laboratory technologist with proven capacity to cover both day and night shifts.
- Expert in phlebotomy and pre-analytical procedures.

- Strong hands-on experience in all core laboratory sections: Biochemistry, Hematology, Homeostasis, Parasitology, Urinalysis, Bacteriology, Serology, Hormonology, and Blood Bank.
- Well-trained to perform, read, and interpret many genetics and molecular biology tests using PCR technique such as Covid-19, Meningitis on CSF, Respiratory Multiplex Panels, CMV, BK, FMF.
- Solid stock management skills gained through the management of the immunology section.
- Great Capability to perform routine and non-routine tests using appropriate technical equipment.
- Proven Ability to handle any type of collected samples: Blood, Swabs, CSF, Urine, Stool, Implants, Body Fluids, Hazardous Collections.
- Performing internal and external quality controls and calibrations routinely and when required along with performing daily, weekly, and monthly instruments' maintenance and troubleshooting.

## **AL MIDAN NGO**

Dec 2019 - Jul 2020

### **Healthcare Field Worker**

- Well trained in many health-related topics that affect newborns, children, women such as breastfeeding, gender-based violence, effect of marriage and birth on both the mother and the child, basic psychological support.
- Conduct peer-led focus groups discussions, informal skill training and awareness sessions with children, youth, men and women, according to the center activities weekly schedule.
- Facilitate the participation of all the segments of the target population to the planned activities, ensuring that proper attention is paid to specific emotional and physical needs.
- Contribute to weekly/monthly progress reports as needed
- Consolidate field forms and enter necessary data into the relevant databases

## **UN, World Food Program**

Nov 2019 - Jan 2020

### **Junior Assistant**

- Support the planning of the Livelihoods program and follow up on the implementation.
- Check eligibility of participants based on vulnerability assessments, field visits, and scoring.
- Collect, sort and disseminate correspondence, reports and other material and undertake standard data entry tasks in accordance with defined systems, to ensure information is organized and readily available for the business team.
- Make distribution arrangements and support Phone calls, assessments, & validation.
- Facilitate monthly e-card & pin distribution; follow up on no-show cases with the database manager.

## **SKILLS**

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- **Hard Skills:** Strong Computer skills, Proficient in Microsoft Office, HIS and LIS, Survey123, ArcGIS
- **Soft Skills:** Critical Thinking, Leadership, Planning and Organization, Time management, Analytical skills, Communication skills, Detail-oriented
- **Extracurricular Activities:**
  - Former Volunteer in the Lebanese Red Cross – Disaster Management Sector
  - Former Elected Representative of the faculty of health sciences in the student union - NDU
- **Languages:** Fluent in Arabic, French and English with Basic Knowledge in Spanish