

OBJECTIVE

Having writing and teaching skills, I am seeking a job position suitable with my bachelor degree in Translation and Interpretation.

CONTACT

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Dam w Farez, Tripoli, North-Lebanon



LANGUAGES

English (very good)

Arabic (native)

French (very good)

Spanish (beginner level)

NAJLA OSMAN

EDUCATION

Bachelor in Translation and Interpretation

Lebanese International University/ Tripoli, Lebanon/ 2018-2021

Throughout my education, I took important courses related to translation and languages, and I translated documents in several fields from english to arabic and vice versa, and from french into arabic.

Lebanese Baccalaureate in Sociology and Economics

Ecole des Freres/Deddeh- Tripoli, North-Lebanon/ 2018

EXPERIENCE

TUTOR

- **Volunteer coach as a time management and supervising/ Tripoli Camp (2020).**
- **French teacher/ Lebanese Arabic Center (LAC)-Dam w Farez, Tripoli, North-Lebanon (January 2021).**
- **Early childhood educator / Roaa educational high school – Abi Samra Tripoli, North Lebanon (2021).**
- **Teacher/ Tripoli Educational Center (TEC) - Dam w Farez, Tripoli, North-Lebanon (2020).**
- **Translated text projects, including legal documents, website content, news articles, and corporate reports/ Kamal Fahed Mounaged's Office- El Tal, Tripoli, North-Lebanon (2021-Present).**

Passionate multilingual translator with 1-year experience in Arabic-English-French translations.

I have taught students languages and other subjects; which has helped me to gain an experience in the education field, and to strengthen my skills.

PRIVATE TUTOR

(2019-2021)

I help people in solving their homework and agendas, and that helped me improve my teaching skills.

SKILLS



Microsoft office (Word, Excel, PowerPoint)