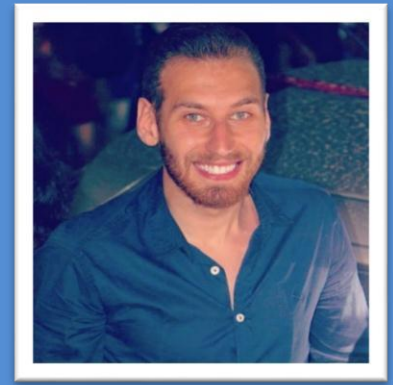


Ezzat Lababidi

LEBANON, TRIPOLI, DAM & FARZ, MAJED BLD, 8TH FLOOR

+ 961 71 670 568 || IZZATLABABIDI@HOTMAIL.COM



OBJECTIVE ||

Responsible for many financial operations, focusing on compliance duties, responsible for ensuring that a bank is adhering to the state's rules. Assigned duties are diversified and extensive in top Lebanese Banks.

KEYSKILLS ||

- Problem Solving
- Analytical Skills
- Strong Banking Experience.
- Negation Skills
- Strong Communication skills
- Financial Modelling
- Customer Service
- Sound Banking Operations
- IT knowledge
- People Management Skills
- Knowledge about import and export sea freight

WORK EXPERIENCE ||

Customer Services

Chamber of Commerce, Industry, Agriculture of Tripoli and North Lebanon,
DEC 2020 to Present

My Job Description: Update the information of all institutions and companies registered in the Chamber of Commerce and Industry, Do an analytical study of the data, filtering the information of the owners of companies and institutions according to their work, and Customer Services relationship.

FINANCIAL DEPARTMENT

JINAN UNIVERSITY,
MAIN BRANCH
DEC 2020 – MAY 2021

My role at this university was to do all transaction about finance (receipt, payment) receive all payment from students, update daily the journal, auditing all paper about any transaction of finance, prepare the daily report, follow up with all students about financial payment, teller and customer service. During my Working:

- I audited thousands of financial transactions
- I created, developed and finalized financial transactions for thousands of students.

SALES CONTROL MANAGER**DABBOUSSIGROUP,**
AUG 2019 – APR 2020

My role at this company was to manage stocks and control them. As well as to provide support activities related to communication with banks and supplier to update my stock. Part of an in-house team, my responsibilities also included customers' and supplier follow-up, follow-up with banks to check and audit customers' accounts in banks. My key achievements are listed below:

- Maintaining a dialogue with business partners identify areas for improvements on data, processes and information requirements
- Proactive analyzing and reviewing business performance with management
- Improving management reporting and KPI's aligned with business strategy
- Creating and maintaining detailed Excel-based financial models to support accurate and timely forecasts, budgeting and long-term financial projections
- Driving the adoption of strategic managerial reports into the business (Business Intelligence front-end tool).

**TELLER, CUSTOMER SERVICE & CHEQUE
AUDITOR****FENICIA BANK,**
TRIPOLI
JUN 2019 – JUL 2019

Working for this bank, I was responsible for the roles of bank teller, Exchange operator, Cheque Auditor, Withdraw and deposit, Transfer From account To another Account, cashier and customer service. During my Working:

- I created, developed and finalized financial transactions for thousands of people.
- I worked closely with the different teams including the auditing and customer serving team to ensure the end result was perfect for the client and bank at the same time.
- I audited thousands of financial transactions.

COMPLIANCE**BLOM BANK,**
TRIPOLI
SEP 2016 – DEC 2018

BLOM is one of the top banks in Lebanon. During my role as a branch compliance manager, I was exposed to several tasks and duties that I grasped well. Furthermore, I abided by the policies and regulation set forth by the bank. I made sure that all information related to clients were correct and that his\her information is correct and that the client is not subject to any activity against the law. My responsibilities were related to compliance duties:

- Renewal of all types of accounts
- communication with as much clients as possible

- Principle duty related to compliance was mainly focused on collecting Social security number of non-Lebanese citizens, especially for European and American citizens in order to abide with their countries' rules as the US imposed on Lebanese banks to send the social security numbers in order to communicate with foreign countries for tax related issues (Income Tax).
- Audit of customers' information and compare them to the bank movements and transactions of the client in order to make sure it applied to the US and European regulations, and non- national citizens.
- To track if the customer has any financial activity in countries that are listed on the international, United States or European sanction list.
- The consumer gave me the social security number easily due to my negotiation skills.
- I was highly motivated and active and I ranked as the **top employee** to renew and finish all account in the history of BLOM.
- I was asked to join different branches in the same bank due to my exceptional skills.

INTERNSHIP

**CREDIT BANK,
TRIPOLI
AUG 2016**

Training for one month divided equally into 2 weeks for Customer Service and 2-week Head Teller. During this internship I gained Skills in customer service and head teller cash responsibility, more precisely in the input and output of all financial transactions.

QUALIFICATIONS ||

MASTER OF BUSINESS ADMINISTRATION IN FINANCE

**LEBANESE INTERNATIONAL
UNIVERSITY,
2017-2019**

My Courses: Financial Economics, Mathematical Economics and Econometrics, Accounting for Managers, Economics for Managers, Corporate Finance, Managing Human Resources, Strategic Management & Corporate Governance, Marketing Management, Project Management, Business Research Methods, Financial Derivatives, Portfolio Analysis and Management And Graduate Project in Finance.

BACHELOR OF BUSINESS ADMINISTRATION IN BANKING AND FINANCE

**LEBANESE INTERNATIONAL
UNIVERSITY,
2013-2017**

My Courses: College Algebra, Principles of Accounting I, Principles of Accounting II, Introduction to Microeconomics, Introduction to Macroeconomics, Business Finance, Introduction to Business Management, Introduction to the World of Business, Introduction to Business Law, Human Resource Management, Business Ethics, Management Information Systems, Marketing Theory and Principles, Business and Managerial Math, Introduction to Business Statistics, Financial Management, Financial

Reporting and Analysis, Financial Modeling, International Banking and Finance, Banking Operations, Investment Banking, Financial Markets and Institutions, Quantitative Methods of Business Decisions, Advanced Business Statistics and Managerial Accounting.

SKILLS ||

- Fluent in Arabic, English and French both speaking and writing
- Different banking systems (Noria, Softwave, 3DS accounting, UMS, etc...)
- High knowledge in Microsoft programs (Outlook, Word, PPT, Excel, etc...)

HOBBIES AND INTERESTS ||

- Swimming
- Horsing
- Fishing
- Reading

REFERENCES ||

Wahib El Chami
Manager
Blom Bank
Tripoli Lebanon,
+961 03 622 462

Mirna El Ali
Senior Sales Manager
Dabboussi Group
Tripoli Lebanon,
mirna@dabboussigroup.com
+961 70 649 864

Rabih Harrouk
HR Manager
Jinan University
Tripoli Lebanon,
+961 03 210 635